

## Women's Ministry Intern

Primary Area of Focus - Women's Ministry

Updated - December 2024

Employee Name - Intern

### Rules of Engagement

- Reports to the Women's Ministry Director on a weekly basis to discuss needs, receive training, and receive feedback.
- Skills to be developed in this role will include communication skills, organizational skills, time management, working with a team, and caring for others
- Willing to serve the women of Riverview in many areas including administrative and leadership tasks and care situations.

ROLES.	RESULTS. What does success look like?	RESPONSIBILITIES. What actions produce results?
<p><b>1. Department specified Role: (15 hours)</b></p>	<ul style="list-style-type: none"> <li>• Women are encouraged to grow in leadership skills because they are invited to use their gifts to serve at Bible study</li> <li>• Women are welcomed and able to engage in Bible study each week</li> <li>• Women are connected with other women not only at their venue but all three venues.</li> <li>• Women feel heard and cared for within the Women's ministry.</li> <li>• Women are deepening their Biblical literacy while growing spiritually.</li> </ul>	<ul style="list-style-type: none"> <li>• Attends women's leadership team meetings.</li> <li>• Participate in the mentor program with Women's Ministry Director as the mentor</li> <li>• Assists with developing and executing the annual plan for women's ministry</li> <li>• Helps execute women's conference</li> <li>• Administratively leads the winter and spring sessions of Bible study</li> <li>• Plans and executes a connection event</li> <li>• Plans and leads a women's leadership team meeting</li> </ul>
<p><b>1. Leadership Cohort: (2 hours)</b></p>	<ul style="list-style-type: none"> <li>• To recognize what God is doing in your life and cooperate with Him in the process</li> <li>• The ability to live out the gospel and apply it to your life</li> <li>• Growth in character, ministry skills, and doctrinal application that is obvious to yourself and others</li> </ul>	<ul style="list-style-type: none"> <li>• Attend cohort and participate in discussion</li> <li>• Commitment to being open with your life</li> <li>• Prepare for each week's meeting</li> </ul>
<p><b>2. Systematic Theology class: (2 hours)</b></p>	<ul style="list-style-type: none"> <li>• Understand core theological issues from a variety of perspectives</li> <li>• Be able to utilize the Word in helping others.</li> <li>• Understand and articulate Riv's core doctrine</li> </ul>	<ul style="list-style-type: none"> <li>• Attend Steve Sommerlot's Systematic Theology class biweekly</li> <li>• Participate in class discussions</li> <li>• Complete homework</li> </ul>

# RIVERVIEW CHURCH MINISTRY ACTION PLAN

**GOALS (Specific/Measurable/Achievable/Relevant/Time-bound)**
