

# RIVERVIEW CHURCH MINISTRY ACTION PLAN

## Audio Team Lead

Primary Area of Focus - Weekend Music

Updated - 9/21/2023

Employee Name - TBD

### Rules of Engagement

- Maintain high attention to detail and execution of weekend services, core ministry events, and ministry aligned external events
- Respond within 24 hours to all correspondence in prioritizing Weekend Service Needs > Riv Core Ministries > External Events
- Maintain high attention to detail and value of organization

ROLES.	RESULTS. What does success look like?	RESPONSIBILITIES. What actions produce results?
<b>1. Audio Team Lead</b>	<ul style="list-style-type: none"><li>• Well equipped and trained volunteers in live and broadcast audio</li><li>• All weekend audio positions are filled and scheduled in planning center</li><li>• Audio Volunteers feel known and cared for</li><li>• Broadcast audio is mixed with excellence to Riv's prescribed standards weekly</li></ul>	<ul style="list-style-type: none"><li>• Lead in recruitment and training of audio volunteers</li><li>• Check-in and follow-up with audio team members weekly on support, training, and care in their roles</li><li>• Schedule audio volunteers for weekend services</li><li>• Setup, mix and master audio for weekly online service broadcast</li><li>• Assist with special events and other Riv productions</li></ul>

### GOALS (Specific/Measurable/Achievable/Relevant/Time-bound)
